S.P. Richards Company
Corporate Headquarters
4300 Wildwood Parkway, Atlanta, GA 30339
Email: FurnitureBids@sprich.com

thefurnitureteam
S.P. RICHARDS COMPANY

BID/QUOTE FORM

DEALER INFORMATION

DATE:

DEALERSHIP: **ACCOUNT #:**

CONTACT NAME:

PHONE: **EMAIL:**

PROJECT INFORMATION

PROJECT NAME: **END USER BUDGET:**

COMPETETIVE LINE(s):

ANTICIPATED ORDER DATE: **WINNING PROBABILITY:** Select One

END-USER INFORMATION **PROSPECTIVE GM%:**

CONTACT NAME:

PHONE: **EMAIL:**

INSTALLATION ADDRESS:

(Street, City, State, Zip Required)

PRODUCT TO SHIP AS: SINGLE ORDER ☐ **MULTIPLE ORDERS:** ☐

MFG:	SKU#:	QTY:	DESCRIPTION:	LIST PRICE:	QUOTE (dealers cost):

ADDITIONAL NOTES/COMMENTS:

OFFICE USE ONLY

PROJECT #: _____ **DISCOUNT %:** _____ **FRT PPD:** _____

QUOTED BY: _____ **EXPIRATION DATE:** _____

PROJECT # MUST APPEAR ON PURCHASE ORDER TO RECEIVE QUOTED PRICING